



Sustainable Communities Work Programme 2017/18

This table sets out the Sustainable Communities Panel Work Programme for 2017/18; the items listed were agreed by the Panel at its meeting on 4 July 2017. This Work Programme will be considered at every meeting of the Panel to enable it to respond to issues of concern and incorporate reviews or to comment upon pre-decision items ahead of their consideration by Cabinet/Council.

The work programme table shows items on a meeting-by-meeting basis, identifying the issue under review, the nature of the scrutiny (pre-decision, policy development, issue specific, performance monitoring, partnership related) and the intended outcomes.

Chair: Cllr Abby Jones

Vice-chair: Cllr Daniel Holden (also performance monitoring lead)

Scrutiny Support

For further information on the work programme of the Sustainable Communities Scrutiny Panel please contact: -

Annette Wiles, Scrutiny Officer

Tel: 020 8545 4035; Email: annette.wiles@merton.gov.uk

For more information about overview and scrutiny at LB Merton, please visit www.merton.gov.uk/scrutiny

Meeting date: 4 July 2017 (*Deadline for papers: 12pm, 26 June 2017*) **COMPLETE**

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
|------------------------|--|---|---|---|
| Performance monitoring | Merton's response to the Grenfell Tower fire | Verbal update | Simon Williams, Director for Community and Housing | To allow members to ask questions about Merton's response. |
| Executive oversight | Cabinet Member priorities | Verbal update | <ul style="list-style-type: none"> Community and Culture Regeneration, Environment and Housing | To allow members to understand current priorities and consider how these should inform the work programme. |
| Performance monitoring | Performance monitoring | Basket of indicators plus verbal report | <ul style="list-style-type: none"> Chris Lee, Director of Environment and Regeneration Simon Williams, Director for Community and Housing | To highlight to the Panel any items of concern where under performance is evident and for the Panel to make any recommendations or request additional information as necessary. |
| Scrutiny review | Facilities for physical activity in children's playgrounds | Written report | Doug Napier, Greenspaces Manager and Hilina Asrress, Senior Public Health Principal | To understand how these departments are working together to maximise the benefit provided by Merton's playgrounds for children's health. |

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| Performance monitoring/scrutiny review | South London Waste Partnership – Phase C <ul style="list-style-type: none"> Update report Ride along | <ul style="list-style-type: none"> Written update report Verbal update on ride along | <ul style="list-style-type: none"> Graeme Kane, Assistant Director, Public Space, Contracting and Commissioning Cllr John Sargeant | To understand performance since the contracts were let and to undertake a scrutiny review of the service in another borough to inform the rollout of the service in Merton. |
| Setting the work programme | Agreeing the work programme for 2017/18 | Written report | Annette Wiles, Scrutiny Manager | To enable the Panel to agree the draft 2017/18 work programme. |

Meeting date: 5 September 2017 (*Deadline for papers: 12pm, 25 August 2017*) **COMPLETE**

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
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| <u>Scrutiny review IN PARTNERSHIP WITH CYP</u> | Housing deep dive: <ul style="list-style-type: none"> Provision for care leavers and homeless Progress against the housing supply task group recommendations Safety issues Local Authority Property Co presentation | <ul style="list-style-type: none"> Housing paper Workshops Update report on the housing supply task group Presentation on the Local Authority Property Co | <ul style="list-style-type: none"> Steve Langley (as previously provided to CYP) Officers from Housing, <i>futureMerton</i> and Children Schools and Family to support both workshops. Steve Langley and James McGinlay James McGinlay and Paul McGary | To allow the Panel to focus in depth on the issue of housing in Merton. |

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| Setting the work programme | Work programme 2017/18 | Written report | Annette Wiles, Scrutiny Officer | To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider. |
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Meeting date: 11 October 2017 (*Deadline for papers: 12pm, 2 October 2017*) **COMPLETE**

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
|--------------------------|--|----------------|--|--|
| Scrutiny review | Call- in: proposals for improving parking facilities in selected borough parks | Written report | <ul style="list-style-type: none"> • Graeme Kane, Assistant Director, Public Space, Contracting and Commissioning • Doug Napier, Leisure and Culture Greenspaces Manager | <ul style="list-style-type: none"> • Refer the decision back to the Cabinet Members for Regeneration, Environment and Housing and Community and Culture for reconsideration; or • Determine that the matter is contrary to the policy and/or budget framework and refer the matter to Full Council; or • Decide not to refer the matter back to the Cabinet Members for Regeneration and, |

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| | | | | Environment and Housing and Community and Culture, in which case the decision shall take effect immediately. |
| Performance monitoring | Performance monitoring | Basket of indicators plus verbal update | <ul style="list-style-type: none"> • Chris Lee, Director of Environment and Regeneration • A representative from C&H | To highlight to the Panel any items of concern where under performance is evident and for the Panel to make any recommendations or request additional information as necessary. |
| Performance monitoring | Eastern Electric post event performance update | Written report | <ul style="list-style-type: none"> • Graeme Kane, Assistant Director, Public Space, Contracting and Commissioning | To understand the performance achieved by this new event held in Morden Park. |
| Pre-decision scrutiny | Local plan | Written report | <ul style="list-style-type: none"> • James McGinlay, Assistant Director – Sustainable Communities • Paul McGarry, Head of <i>futureMerton</i> • Tara Butler, Programme Manager (deputy FM manager) | The core strategy will be refreshed toward the end of 2017 and in parallel with the Mayor's plan. This item will enable members to be consulted prior to proposals going to Cabinet for approval. |

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| Executive oversight | Christmas parking update report | Verbal | <ul style="list-style-type: none"> • John Hill, Assistant Director – Public Protection • Paul Walshe, Head of Parking and CCTV Services | The potential to make changes to how the free Christmas parking scheme operates in the borough was suggested through the budget process last year. This is to provide members with an update on why no changes will be made to the scheme. |
| Setting the work programme | Work programme 2017/18 | Written report | Annette Wiles, Scrutiny Officer | To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider. |

PTLC: SCHEDULED FOR 17 OCTOBER 2017

Meeting date: 2 November 2017 (*Deadline for papers: 12pm, 25 October 2017*) **COMPLETE**

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
|------------------------------|---|----------------|--|--|
| Pre-decision scrutiny | Budget/business plan scrutiny (round 1) | Written report | <ul style="list-style-type: none"> • Chris Lee, Director of Environment and Regeneration • Hannah Doody, | To discuss and comment on the Council's budget proposals at phase 1. |

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| | | | Director for Community and Housing <ul style="list-style-type: none"> • Caroline Holland, Director of Corporate Services | |
| Performance monitoring | South London Waste Partnership – Phase C performance monitoring | Written report | Graeme Kane, Assistant Director, Public Space, Contracting and Commissioning | To verify the performance of the services now they have both been let including the financial savings to be realised by the Council. It is recommended that the report reflect the motion agreed by Full Council in Sept 2016. |
| Pre-decision scrutiny | Morden re-development | Written report | <ul style="list-style-type: none"> • James McGinlay, Assistant Director – Sustainable Communities • Paul McGarry, Head of <i>futureMerton</i> • Eben Van Der Westhuizen, Policy Planner | The core strategy will be refreshed toward the end of 2017 and in parallel with the Mayor of London's plan. This item will enable members to be consulted prior to proposals going to Cabinet for approval. |
| Scrutiny review IN PARTNERSHIP WITH THE COMMISSION | Public space protection orders | Written report | Doug Napier, Greenspaces Manager | To allow members to understand how these will work. |

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| Scrutiny review | Crossover task group – draft final report | Written report | The chair of the task group (Cllr David Chung) | To give the Panel the opportunity to consider the findings and agree the recommendations of the task group before these are taken to Cabinet for its approval. |
| Setting the work programme | Work programme 2017/18 | Written report | Annette Wiles, Scrutiny Officer | To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider. |

Meeting date: 10 January 2018 (*Deadline for papers: 12pm, 2 January 2018*)

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
|--|------------------------|---|--|---|
| Performance monitoring (including trend data on waste, recycling and street cleaning) | Performance monitoring | Basket of indicators plus verbal update | <ul style="list-style-type: none"> Chris Lee, Director of Environment and Regeneration A representative from C&H | To highlight to the Panel any items of concern where under performance is evident and for the Panel to make any recommendations or request additional information as necessary. |

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| Performance monitoring | Clarion Housing Group: repairs and regeneration | Responses to members' questions to be printed as part of the agenda | Representatives from Clarion Housing Group will be attending the session and answer member questions. | This session will be used to focus on Clarion's record on repairs and regeneration following on from the company's appearance before the Panel in Sept and Nov 2016 (prior to the merger). Additionally, there will be a focus on safety. |
| Call-in | Decision to award the construction works for Merton Hall | Written report | <ul style="list-style-type: none"> Chris Lee, Director of Environment and Regeneration Tom Procter, Service Manager Contracts & School Organisation | The Cabinet decision made on 11 December 2017 to award the construction works for Merton Hall has been called-in by Councillors for further scrutiny. |
| Performance monitoring and pre-decision scrutiny | Update: waste, recycling and street cleaning | Written report | <ul style="list-style-type: none"> Graeme Kane, Assistant Director, Public Space, Contracting and Commissioning | To allow Panel members to closely monitor performance and to consider the issue of bin size options prior to the rollout of the new service. |

ADDITIONAL MEETING: 16 January 2018 (*Deadline for papers: 12pm, 8 February 2018*)

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
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| Executive oversight | Cabinet Member priorities | Verbal update | Street Cleanliness and Parking | To allow members to understand current priorities and consider how these should inform the work programme. |
| Pre-decision scrutiny | Budget and business planning (round 2) | Report | <ul style="list-style-type: none"> • Chris Lee, Director of Environment and Regeneration • Hannah Doody, Director for Community and Housing • Caroline Holland, Director of Corporate Services | To comment on the budget and business plan proposals at phase 2 and make any recommendations to the Commission to consider and co-ordinate a response to Cabinet. |
| Performance monitoring | Merton Adult Education | <ul style="list-style-type: none"> • Written report • Visit to South Thames College (25 January 2018) | Anthony Hopkins, Head of Libraries and Culture Services | To give the Panel the opportunity to assess the performance of Merton's Adult Education service after a full academic year of operation under the commissioning model and following re-inspection by Ofsted. |
| Scrutiny review | Air Quality task group – draft final report. | Written report | The chair of the task group (TBC) | To give the Panel the opportunity to consider the findings and agree the recommendations of the task group before these are taken to Cabinet for its approval. |

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| Scrutiny review | Commercialisation task group – action plan review | Written report | Chris Lee, Director of Environment and Regeneration | For the Panel to monitor the implementation of the recommendations it made and were accepted by Cabinet. |
| Scrutiny review | Presentation of the action plan in response to the care leaver accommodation reference to Cabinet | Written report | <ul style="list-style-type: none"> • Yvette Stanley, Director, Children Schools and Families, • Mark Gywnne, Interim Head of Policy, Planning & Performance | For the Panel to review the action plan in response to its reference to Cabinet. |
| Setting the work programme | Work programme 2017/18 | Written report | Annette Wiles, Scrutiny Officer | To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider. |

Meeting date: 21February 2018 (*Deadline for papers: 12pm, 13 February 2018*)

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
|--|------------------------|---|--|--|
| Performance monitoring (including trend data on waste, recycling and street cleaning) | Performance monitoring | Basket of indicators plus verbal update | <ul style="list-style-type: none"> • Chris Lee, Director of Environment and Regeneration • A representative from C&H | To highlight to the Panel any items of concern where under performance is evident and for the Panel to |

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| | | | | make any recommendations or request additional information as necessary. |
| Performance monitoring | Libraries and heritage annual report | <ul style="list-style-type: none"> • Written report • <u>Visit to Colliers Wood Library (15 February 2018)</u> | Anthony Hopkins, Head of Library and Heritage Services | To provide the annual report on the libraries service and to inform members of any proposed future development of the service. |
| Pre-decision scrutiny | South London Waste Partnership – Phase C new service provision | <ul style="list-style-type: none"> • Written report | Graeme Kane, Assistant Director, Public Space, Contracting and Commissioning | To consult with members at the point that the new service is being prepared for implementation. |
| Performance monitoring | Development and planning control | <ul style="list-style-type: none"> • Written report | James McGinlay, Assistant Director – Sustainable Communities | Members have ongoing concerns regarding staffing levels in the enforcement team. The report will focus on operational capacity, performance and challenges facing the service. |
| Scrutiny review | Crossovers task group – Cabinet response and action plan | Written report | <ul style="list-style-type: none"> • Paul McGarry, head of <i>futureMerton</i> • Steve Cooper, Principal Highway Officer | To provide the Panel with a response to the report and recommendations of the crossovers task group following Cabinet consideration. |

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| Scrutiny review | Monitoring the implementation of the recommendations of the housing supply task group | Written report | <ul style="list-style-type: none"> • Steve Langley, Head of Housing Needs and Strategy • James McGinlay, Assistant Director – Sustainable Communities | For the Panel to monitor the implementation of the recommendations it made and were accepted by Cabinet. |
| Setting the work programme | Work programme 2017/18 | Written report | Annette Wiles, Scrutiny Officer | To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider. |

Meeting date: 20 March 2018 (*Deadline for papers: 12pm, 12 March 2018*)

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
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| Performance monitoring (including trend data on waste, recycling and street cleaning) | Performance monitoring | Basket of indicators plus verbal report | <ul style="list-style-type: none"> • Chris Lee, Director of Environment and Regeneration • A representative from C&H | To highlight to the Panel any items of concern where under performance is evident and to make any recommendations or request additional information as necessary. |
| Pre-decision scrutiny | Highways and maintenance contract | Written report | James McGinlay, Assistant Director – Sustainable Communities | Work on re-letting the contract will begin in September 2018. The Panel will therefore |

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| | | | | have the opportunity to comment on proposals before the start of this work and before a recommendation is made to Cabinet. |
| Performance monitoring | ANPR | Written report | John Hill/Paul Walshe | To monitor performance 18 months after installation. |
| Performance monitoring | Town centre regeneration | Presentation | Paul McGarry, Head of <i>futureMerton</i> | To provide a progress update on the delivery of the town centre regeneration programme. |
| Scrutiny review | Air quality task group – Cabinet response and action plan | Written report | Chris Lee, Director of Environment and Regeneration | To provide the Panel with a response to the report and recommendations of the air quality task group following Cabinet consideration of its report. |
| Performance monitoring | Diesel levy implementation | Written report | Chris Lee, Director of Environment and Regeneration | To monitor the effect of the diesel levy close to a year after its implementation. |
| Scrutiny review | Topic suggestions 2018/2019 | Written report | Annette Wiles, Scrutiny Officer | To seek suggestions from the Panel to inform discussions about the Panel's 2018/19 work programme |

TBC (as required):

- Leisure centres
- Wimbledon and Crossrail2

Forward Plan items

Leisure Management Agreement

To consider extending the leisure centres management contract with GLL both in terms of length of contract and scope of services

Decision type: Key

Reason Key: Significant expenditure or savings;

Decision status: For Determination

Notice of proposed decision first published: 09/01/2018

Decision due: 19 Feb 2018 by Cabinet

Lead member: Cabinet Member for Community and Culture

Lead director: Director of Environment and Regeneration

Contact: Christine Parsloe, Leisure and Culture Development Manager Email: christine.parsloe@merton.gov.uk.

Consultation process: E

Documents to be considered: Officer report with Appendices

Dog Control Public Space Protection Orders

Proposals to introduce new PSPOs in relation to the control of dogs within Merton borough

Decision type: Non-Key

Decision status: For Determination

Notice of proposed decision first published: 04/01/2018

Decision due: 15 Jan 2018 by Cabinet

Lead member: Cabinet Member for Community and Culture

Lead director: Director of Environment and Regeneration

Contact: Doug Napier, Leisure and Culture Greenspaces Manager Email: doug.napier@merton.gov.uk.

Documents to be considered: Officer report.

Dog Control Public Space Protection Orders

Proposals for the introduction of new dog control PSPOs within Merton borough

Decision type: Non-Key

Decision status: For Determination

Notice of proposed decision first published: 04/01/2018

Decision due: 7 Feb 2018 by Council

Lead member: Cabinet Member for Community and Culture

Lead director: Director of Environment and Regeneration

Contact: Doug Napier, Leisure and Culture Greenspaces Manager Email: doug.napier@merton.gov.uk.

Documents to be considered: Officer report.

Delivery of Clarion's Estate Regeneration Project

Decision type: Key

Reason Key: Affects more than 1 ward;

Decision status: For Determination

Notice of proposed decision first published: 07/11/2017

Exempt information notice

It is anticipated that this report will contain information which is exempt from publication and during discussion of this information the public may be excluded from the meeting.

Representations on exempt information

If you wish to make representations that the public should not be excluded from the meeting during discussion of this item please write to Democracy Services Manager London Borough of Merton, 8th Floor, Civic Centre, London Road, Morden, SM4 5DX or email democratic.services@merton.gov.uk stating the reasons why you think the discussion should be held in public.

Decision due: 15 Jan 2018 by Cabinet

Lead member: Cabinet Member for Regeneration, Environment and Housing

Lead director: Director of Environment and Regeneration

Contact: Paul McGarry, FutureMerton Manager Email: Paul.McGarry@merton.gov.uk.

Documents to be considered: Officer report.

Adoption of Merton's Estates Local Plan

Decision type: Key

Reason Key: Affects more than 1 ward;

Decision status: For Determination

Notice of proposed decision first published: 07/11/2017

Decision due: 15 Jan 2018 by Cabinet

Lead member: Cabinet Member for Regeneration, Environment and Housing

Lead director: Director of Environment and Regeneration

Contact: Tara Butler, Programme Manager - Strategic Policy and Research Email: tara.butler@merton.gov.uk, Valerie Mowah Email: Valerie.Mowah@merton.gov.uk.

Documents to be considered: Officer report.

Residual waste container size

Decision on the appropriate size for the residual waste container.

Decision type: Key

Reason Key: Affects more than 1 ward;

Decision status: For Determination

Notice of proposed decision first published: 18/12/2017

General exception notice

This item is subject to the General Exception procedure (see Part 4B of Merton's constitution). It is proposed to take a key decision on the decision date shown below. It would be impracticable to defer the decision until it has been included on the next Forward Plan. This notice has been issued by the Chief Executive and the Leader of the Council and has been issued to the Chair(s) of the relevant scrutiny bodies listed below under 'Scrutiny and Consultation'.

Decision due: 15 Jan 2018 by Cabinet

Lead member: Cabinet Member for Street Cleanliness and Parking

Lead director: Director of Environment and Regeneration

Contact: Graeme Kane, Assistant Director of Public Space, Contracting and Commissioning Email: graeme.kane@merton.gov.uk.

Documents to be considered: Officer report.

Merton's Neighbourhood Fund

Seek delegated authority for the Cabinet Member for Regeneration, Environment and Housing and the Director of Environment and Regeneration to allocate Neighbourhood Fund money.

Decision type: Key

Reason Key: Affects more than 1 ward;

Decision status: For Determination

Notice of proposed decision first published: 15/12/2017

Decision due: 15 Jan 2018 by Cabinet

Lead member: Cabinet Member for Regeneration, Environment and Housing

Lead director: Director of Environment and Regeneration

Contact: Tim Catley, S106 Monitoring officer Email: tim.catley@merton.gov.uk.

Consultation process

October 2017 to 8 January 2018 = Public Consultation

Documents to be considered: Officer report.

Recommendations regarding governance structures and the procurement routes to appointment a development partner for the delivery of the regeneration of Morden town centre

Decision type: Key

Reason Key: Affects more than 1 ward;

Decision status: For Determination

Notice of proposed decision first published: 08/09/2017

Exempt information notice

It is anticipated that this report will contain information which is exempt from publication and during discussion of this information the public may be excluded from the meeting. [View the reasons for the exemption](#)

Representations on exempt information

If you wish to make representations that the public should not be excluded from the meeting during discussion of this item please write to Democracy Services Manager London Borough of Merton, 8th Floor, Civic Centre, London Road, Morden, SM4 5DX or email democratic.services@merton.gov.uk stating the reasons why you think the discussion should be held in public.

Decision due: 15 Jan 2018 by Cabinet

Lead member: Cabinet Member for Regeneration, Environment and Housing

Lead director: Director of Environment and Regeneration

Contact: Eben VanDerWesthuizen, Policy planner Future Merton Email: Eben.VanDerWesthuizen@merton.gov.uk.

Documents to be considered: Officer report.

To approve construction contract for the refurbishment and adaptation of 21 Leyton Road to accommodate High Path Resource Centre

Decision type: Key

Reason Key: Expenditure > £500,000;

Decision status: For Determination

Notice of proposed decision first published: 06/06/2017

Exempt information notice

It is anticipated that this report will contain information which is exempt from publication and during discussion of this information the public may be excluded from the meeting. [View the reasons for the exemption](#)

Representations on exempt information

If you wish to make representations that the public should not be excluded from the meeting during discussion of this item please write to Democracy Services Manager London Borough of Merton, 8th Floor, Civic Centre, London Road, Morden, SM4 5DX or email democratic.services@merton.gov.uk stating the reasons why you think the discussion should be held in public.

Decision due: 15 Jan 2018 by Director of Children, Schools and Families

Lead member: Cabinet Member for Education

Lead director: Director of Children, Schools and Families

Contact: Marina Bowyer, Admin Officer, Contracts & School Organisation Email: marina.bowyer@merton.gov.uk.

Documents to be considered: Officer report.

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